

CASTOR PARISH COUNCIL



MINUTES

PARISH COUNCIL MEETING - Wednesday 2nd June 2010 in Castor village hall at 7.30pm

Present: Councillors: Andy Martin (Chair), Richard Anker, William Baxter, Tracey Blackmore, John Howard, Jayne Mann and, after his co-option, Chris Baker plus the clerk, 2 members of the public and PCC¹ councillor John Holdich

Before the start of the meeting, the chairman opened the meeting to the floor. There was a brief discussion on the update on the Clay Lane development. The matter of the preferred development sites identified in the emerging LDF² was clarified – no sites in Castor had been put forward.

ACTION / NOTES

10/219. APOLOGIES FOR ABSENCE:

Cllr Andy Smith had work commitments. PCC3 councillor Diane Lamb was caught in traffic. Apologies accepted.

10/220. CO-OPTION OF NEW COUNCILLOR It was only possible to fill one of the vacancies. The only nominee to date was Chris Baker. The council felt that as the vacancy had effectively been advertised since the beginning of April, plenty of opportunity had been given for potential candidates to come forward. Chris explained that he had lived in the village for most of his life and welcomed the opportunity to become involved and to support the community. The council was supportive of his application. (Chris left the room while a decision was taken) It was **RESOLVED** to co-opt Chris Baker to the council. Cllr Chris Baker duly made and signed his acceptance of office.

10/221. APPROVE MINUTES OF THE MEETINGS HELD ON THE 19TH MAY 2010 AS PREVIOUSLY CIRCULATED.

RESOLVED to note that Cllr Jayne Mann is happy to continue as Parish Liaison representative and to adopt the minutes of the annual meeting of the parish council and the May parish council meeting. The chairman initialled and signed the minutes.

10/222. RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA - None

*Declarations
of interest*

REQUESTS FOR REARRANGEMENT OF AGENDA ORDER - None

10/223. PLANNING

a) Access over green to 10 Manor Farm Lane. This was on the agenda allowing for response by the contractor requiring the access, but nothing had been received.

b) 10/00576/FUL 3 Village Farm Close Castor Construction of single storey rear extension and first floor side extension – No objections

10/224. GRANT APPLICATION FROM THE EVERGREENS A letter had been received from the Evergreens, requesting grant funding for their organisation and explaining that as 2010 is its golden jubilee celebratory year, lots of excursions and treats were planned for the members. It was **RESOLVED** to grant £1000 to the group

*Power – 1972
LGA S.145*

10/225. FINANCIAL MATTERS:

a) Ratification of instructions to proceed with repair of water leak at Tweentown. Fix-it services had not yet carried out the work. Cllr Tracey Blackmore undertook to discuss this with him and to request too that he strims the route known as 'Cadmans Path' between The Green

Chairman's Initials

and Silvester Road. It was **RESOLVED** to have the necessary repairs and maintenance carried out within the constraints of financial regulation 3.4 (£75 per instruction issued)

b) **RESOLVED** to approve the following payments:

Cheque Date	Cheque	Description	Payee	Net	VAT	Gross £
31 May 10	s/o	Salary	S Rodger	398.83		398.83
2 June 10	000751	Clerk's expenses	S Rodger	19.51		19.51
2 June 10	000752	Grant to Evergreens	Evergreens	1000.00		1000.00
2 June 10	000753	Internal auditor's fees	C. Brown	112.50		112.50
			TOTAL		0	£1,530.84

- c) Receive accounts – accounts to date had been distributed in advance of the meeting, showing balanced funds in hand and receipts and payments against budget. No questions arose.
- d) Comments from internal auditor – **RESOLVED** To correct the amounts shown against cheques 736 and 739 in minute 09/138 to record the correct amount issued and **RESOLVED** to adopt the risk assessment agreed in March 2010 as part of the overall risk and audit exposure analysis.

10/226.MATTERS ARISING from previous meeting on 1st April 2010

- a) Cross Keys – Waiting to hear from the management team
- b) Lighting at Church Walk. The lane is not adopted highway and the street lamp is not the responsibility of the parish council. The matter has been passed to PCC¹ street lighting manager
- c) **RESOLVED** To purchase a plaque for the chairmen's bench on The Green at a maximum cost of £45
- d) **RESOLVED** To contract for 1 year's licensed access to Parish Online mapping facility at a cost of £20 registration (one off payment) plus £10 per year

10/227.ANNOUNCEMENTS, NOTICES OR REPORTS

The clerk mentioned that the website was updated regularly, but that if there was anything councillors wanted.

Parish liaison dates had been rearranged to accommodate the elections – the next was on 7th July. Allotments were briefly discussed – one tenant had reiterated that she was using only half a plot and that the other half was unused and there was a brief discussion about PCC¹ grasscutting in the area and it was agreed that the clerk should try to obtain up to date details of the contract in place and the areas covered by the agreement.

10/228.NEIGHBOURHOOD COUNCILS. Cllr Andy Martin would attend the meeting, which had been called to try to progress matters enabling parish councils to work positively with the new arrangement, but could not take forward the views of the parish council as none were agreed.

10/229.NEW STANDING ORDERS A set of standing orders had been tailored from the new model put forward by NALC⁴. After clarification of the amounts detailed in section 30 [29] It was **RESOLVED** to adopt the standing orders, but removing section 21 regarding the canvassing of candidates and renumbering the standing orders

10/230.TRAINING It was agreed that to take advantages of economies of scale, the council

would aim to join forces with other parish councils and have training sessions locally rather than all travel to St Ives / CPALC⁵ offices. It would be most suitable to wait until all the parish councils had co-opted their full quota before arrangements were made.

10/231. QUALITY STATUS Now that the council qualifies under the electoral mandate criteria, next steps to achieving quality status can be looked at. Clerk to distribute the necessary literature

10/232. CORRESPONDENCE, TO INCLUDE:

- i. Rural economy survey feedback – agreed to involved Martin Chillcott

10/233. FUTURE AGENDA ITEMS / AOB TO BE CARRIED FORWARD

The clerk is to look for an alternative date for the next meeting

Future items – land tenders, allotment agreements, parish walk, parish liaison, presentation

The chairman declared the meeting closed at 8.50pm

DATE OF NEXT MEETING: 13TH JULY 2010

APPROVED BY CASTOR PARISH COUNCIL		
Signature of Chairman of approving meeting:		Date: 13th July 2010

¹ PCC – Peterborough City Council

² LDF = Local Development Framework

³ PCC – Peterborough City Council

⁴ NALC – National Association of Local Councils

⁵ CPALC – Cambridgeshire and Peterborough branch association of local councils